



EROSION AND SEDIMENT CONTROL PERMIT (ESCP) APPLICANT CHECKLIST

Please check the following list to make sure that you have included all the required information. Place a check mark in the column provided for all items completed and/or provided. **Failure to provide all of the requested information will delay the processing of the application and may result in the application being placed ON HOLD with NO ACTION, or being considered withdrawn and the application file closed.**

ENCLOSE THIS CHECKLIST WITH YOUR APPLICATION FORM		Check <input type="checkbox"/> If Included
	Requirement	
1.	Fully completed, properly signed and notarized ESCP Application (1 original and 2 copies).	<input type="checkbox"/>
2.	Fully completed General Information Form (GIF) (one original and one copy)	<input type="checkbox"/>
3.	Three complete Erosion and Sediment (E&S) Control Plans.	<input type="checkbox"/>
	Location: Drawings (D), Narrative (N).	
a.	Topographic features Location: _____ Page: _____	<input type="checkbox"/>
b.	Soils information Location: _____ Page: _____	<input type="checkbox"/>
c.	Proposed alteration Location: _____ Page: _____	<input type="checkbox"/>
d.	Amount of runoff Location: _____ Page: _____	<input type="checkbox"/>
e.	Location of water which may receive runoff and receiving water classification, pursuant to Chapter 93 and the "statewide existing use listing". Location: _____ Page: _____	<input type="checkbox"/>
f.	Supporting calculations Location: _____ Page: _____	<input type="checkbox"/>
g.	BMPs used before, during, and after earth disturbance, including Special Protection BMPs. Location: _____ Page: _____	<input type="checkbox"/>
h.	Maintenance program Location: _____ Page: _____	<input type="checkbox"/>
i.	Plan drawings and narratives Location: _____ Page: _____	<input type="checkbox"/>
j.	Sequence of BMP installation and removal Location: _____ Page: _____	<input type="checkbox"/>
k.	Recycling and disposal methods Location: _____ Page: _____	<input type="checkbox"/>
4.	Permit filing fee of \$500.00 payable to the "Commonwealth of Pennsylvania Clean Water Fund." OR "_____ County Conservation District, Clean Water Fund", whichever is the reviewing entity.	<input type="checkbox"/>
5.	Location map: USGS of scale 1:24,000 indicating project location and boundaries.	<input type="checkbox"/>
6.	Complete Act 14 notifications to the local municipality and county governments that specify that the application is for an ESCP.	<input type="checkbox"/>
7.	Proof of receipt of Act 14 notifications; copies of certified mail receipts or acknowledgment letters from the local municipality and county government.	<input type="checkbox"/>
8.	Completed Pennsylvania Natural Diversity Inventory (PNDI) Supplement No. 1, Form 3630-PM-WQ0041	<input type="checkbox"/>
9.	Copy of Cultural Resources Notice (0120-PM-PY0003) including PHMC reply or certified mail receipt.	<input type="checkbox"/>
CHECKLIST FOR ESCP RENEWALS ONLY		
	Requirement	
1.	Submit items 1 through 7. Only 1 copy of the E&S Control Plan is required.	<input type="checkbox"/>